MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2013

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: City of Saratoga Springs, NY

SPDES ID: NYR20A216

7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Provide information and feedback to developers, engineers, and contractors to assist them in meeting pre- and post-construction stormwater management requirements in accordance with their E&SC Plan, SWPPP, and/or SPDES Permit. This includes working closely with key development team members during the planning and design stages, and requiring them to attend a pre-construction meeting with the City Engineer to insure stormwater requirements are understood and implemented.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The City Engineer's Office requires the project owner, engineer, and general contractor to attend a pre-construction meeting at which time stormwater requirements are discussed so that each party is well informed. A total of (18) pre-construction meetings took place during this report period. The City Engineers Office also distributed information to local design engineers and site contractors via a group e-mail directory.

C. How many times was this observation measured or evaluated in this reporting period?

18

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

● Yes ○ No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

● Yes ○ No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

A pre-construction meeting will remain a prerequisite to obtaining approval from the City Engineer to commence work on a construction project. The City Engineers Office will continue to provide information (e.g. regulation updates, training announcements, general stormwater information) to local design engineers and site contractors to help them understand State and Local stormwater regulations and requirements.